

# APM Project Fundamentals Qualification (PFQ)- BoK7

# 2020

/ Virtual Classroom / Online course options available

The APM PFQ is designed to clarify and explain the basic aspects of project management. It will provide understanding of key project terminology for participants to gain confidence in a project environment and pass the PFQ examination.

## Overview

This fully accredited course follows the BOK 7 syllabus of the Association for Project Management (APM) Project Fundamentals Qualification.

It is designed to clarify and explain the basic aspects of projects and project management. It will provide a solid basis of knowledge to consolidate existing project team members' understanding as well as provide an excellent perspective to those new to the project environment.

This course will help individuals recognise the key aspects of a project and the importance of their role within it. The objectives will be supported and extended by engaging the delegates with an appropriate case study, providing the opportunity to gain a deeper understanding of the tools and techniques through use and experience.

## Course Content

- Understand Project management & operating environment
- Understand project life cycles
- Understand roles and responsibilities within a project
- Understand project management planning
- Understand project scope management
- Understand resource scheduling & optimization in a project
- Understand project risk and issue management in the context of a project
- Understand quality in the context of a project
- Understand communication in the context of a project
- Understand leadership and teamwork in the context of a project

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Certified by The Learning and Performance Institute

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## Who Should Attend?

This course is designed for those new to working in projects, or non-project staff who wish to gain a basic understanding of the project environment and project management terminology.

No prior knowledge or experience is required for this qualification, which will offer the individual the knowledge to make a positive contribution to any project.

## Course Delivery

### / Virtual Classroom

This option includes 2 days of virtual learning through 4 X 2 hour modules morning and afternoon with an online exam\*.

### / Online

Online self-study with an online exam\*.

The online exam is proctored by an external agency so your PC will need a camera and microphone as well as internet access.

## Price List

- / Virtual Classroom - £845 +VAT
- / Online Course With Exam -
  - £395 + VAT (3-month access)
  - £425 + VAT (6-month access)
  - £445 + VAT (12-month access)
- / Online course only - £255 + VAT

*All our Virtual Classroom Training is designed and delivered by a Certified Online Learning Facilitator (COLF) and we pride ourselves on Virtual Classroom best practice.*

