20|20™ business insight

ECITB Training Provider of the Year 2015

ECITB CITY & GUILDS CERTIFICATE IN PROJECT CONTROL

CLASSROOM COURSE

This programme is delivered in an exclusive partnership with The Engineering and Construction Industry Training Board (ECITB) and leads to a City and Guilds Certificate in Project Control. It is delivered using a blended learning approach using a series of workshops to learn the content and supported by the completion of 8 assignments and a final presentation.

LEARNING OUTCOMES

On completion of this course participants will have attained a qualification at the level of **'NVQ Level 3'.**

At the end of the programme each learner will:

- Have an **understanding of projects**, project lifecycle, and how projects are organised in the Engineering Construction Industry.
- Be able to **assess the project schedule** through its development stages and challenge where appropriate.
- Be able to assess the project schedule as it is progressed and **recommend remedial actions** to the management team.
- Be able to carry out **estimating, planning and cost control** activities on an industry related simulated project.
- Be able to describe carrying out **project control activities** as they relate to the engineering, procurement and subcontract fabrication phases of an industry related simulated project.
- Be able to use **data control structures**; including capture, processing, reporting, analysis and forecasting.
- Be able to carry out jobsite **construction management, commissioning, handover and close-out activities** on an industry related simulated project.

COURSE DELIVERY

1. CLASSROOM (Open course schedule).

2. IN-HOUSE - (at your location - minimum numbers may apply).

WHO SHOULD ATTEND?

This course is designed for those working within any of the project support roles or who have a role in project teams or contact with project teams who would like to know more about the technical processes, tools and techniques used to control projects. It constitutes a formal project control qualification which evidences their full understanding of all aspects of project control and will mean they can contribute more to improving the performance of projects in general.

- **Project team members** who are new to the project environment.
- **Staff** who are required to interact with the project team but may not be directly involved in project activity.
- **People** who are considering a move into the project environment.
- **Project team members** interested in progressing with recognised project management qualifications.

CONTACT US:

marketing@2020businessgroup.com | 2020projectmanagement.com

@2020Business | facebook.com/2020BusinessInsight

+44 (0)808 168 2020

ecITB Engineering Construction Industry Training Board

APPROVED PROVIDER

2020™ business insight

ECITB Training Provider of the Year 2015

ECITB CITY & GUILDS CERTIFICATE IN PROJECT CONTROL

CLASSROOM COURSE

OVERVIEW

The assignments consist of group work based around planning a case study project and delivery of presentations, individual assignments which involve applying what is learned to their workplace and diaries which aim to promote a reflective approach to the learning. The course focuses on practical aspects of delivering projects, with the perspective gained by self-study and the need to investigate within the workplace leading to new connections across departments and to the realisation of benefits for the delegates.

There is an element of group work to be completed for each module based on using the tools and techniques to plan an industrial case study project. The use of the case study contextualises the learning through the use of participative exercises that increase the retention of the knowledge gained. An assessed group presentation is given by the group for each module topic through the course.

There are also individual assignments for each module, which require delegates to investigate the topics and perform research in the workplace to compare the processes discussed in the modules against company processes to identify and understand differences. This also leads to new connections being made across the organisation and engaged team members who are motivated to make improvements. The delegates must also prepare a Project Execution Plan relating to the case study project used in group work on an individual basis.

The delegates must also complete a diary for each module in order to consider what they have learned and how it has benefited them. This process of reflecting on their learning experience consolidates the benefits gained and provides the opportunity for line managers to have involvement with feedback and plans to incorporate the new knowledge into their roles. The course finishes with a final presentation where employers are invited to come along and discover what the delegates have achieved during the period of the course.

COURSE CONTENTS

- Nature of Projects
- Project Initiation, Risk and Change
- Estimation and Scope Definition
- Procurement and Document Control
- Planning and Scheduling
- Cost Control and Monitoring
- Project Control and Job Site Management

TRAINING METHOD

This course is highly interactive and demands the full participation of the delegates to ensure they receive the maximum benefit.

The courses consists of 8 modules facilitated in a classroom environment, which outline and explain the content in an engaging and interactive format.

www.2020projectmanagement.com

ECITB Training Provider of the Year 2015

CONTACT US:

marketing@2020businessgroup.com | 2020projectmanagement.com

@2020Business | facebook.com/2020BusinessInsight

+44 (0)808 168 2020

ECITB
Engineering Construction Industry Training Board
APPROVED PROVIDER